



NOTICE TO PROCEED

09 June 2023

SJLK ENGINEERING SERVICES

#163 Leonardo St. Vitalez Compound,
San Isidro, Parañaque City

Dear Sir/Madam:

We wish to inform you that your contract for the Negotiated Procurement – Emergency Case for the **Supply, Delivery and Installation of Air Conditioning Units for Various Offices of the City Government of Pasig – City Mayor's Office** under Purchase Request No. 100-23-04-805, covered by **Purchase Order No. 23-06-0257** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

We look forward to the completion of this project to our mutual satisfaction.

Very truly yours,

HON. VICTOR MA. REGIS N. SOTTO
City Mayor

By authority of the City Mayor:

ATTY. JERONIMO U. MANZANERO
City Administrator

Conforme:

EDWIN D. MARTINEZ
Authorized Representative
SJLK ENGINEERING SERVICES

Date: 6-9-2023